

PUBLIC NOTICE - PERSONNEL NEGOTIATIONS

**Public Notice Requirements of the Educational Employment Relations Act
(Government Code 3547 and 3547.5)**

All initial proposals of the exclusive representatives and the district, which relate to matters within the scope of representation, shall be presented in writing at a public meeting of the Governing Board and thereafter shall be public records.

A reasonable time must elapse after the submission of the exclusive representative's proposal to enable the public to become informed and have the opportunity to express itself at a public meeting regarding the proposal.

After the public has the opportunity to express itself on the exclusive representative's initial proposal, the Board shall adopt its initial proposal at that public meeting or a subsequent meeting.

Meeting and negotiating shall not take place on any proposal until the above requirements have been met.

After reaching tentative agreement with an exclusive representative, but before approving the agreement, the Board shall disclose at a public meeting the major provisions of the agreement, including the costs that would be incurred by the district for the current and subsequent fiscal years. The disclosure shall be made in the state-required format.

Legal Reference:

GOVERNMENT CODE

3547 *Proposals relating to representation; informing public, adoption of proposals; new subjects; regulations*

3547.5 *Major provisions of agreement with exclusive representative*

CODE OF REGULATIONS, TITLE 8

32075 *PERB regional office defined*

32900 *EERA and HEERA public notice: requirements for governing boards to adopt policy*

32910 *Filing of EERA or HEERA complaint*

Management Resources:

CDE MANAGEMENT ADVISORIES

0515.92 *Public Disclosure of Collective Bargaining Agreements, 92-01*

CSBA PUBLICATIONS

Public Notice and Disclosure, Resource Guide for Employment Relations, December 1996

Maximizing School Board Leadership: Collective Bargaining, 1996